



Dear guest,

Please find the check-list below to make you aware of the expectations.

Please note that the check-out should be on the day that you are ready to hand over the keys at which time the property should be in the same condition as it was during the check in.

After your check-out we will have professional end cleaning. We ask you the following:

- Leave the apartment in a clean and organized state.
- All of the (bed) linen should be collected in a pile, these do not have to be clean as we send them all to the laundry. We will bring bags to the check-out for you to put all the laundry into.
- Remove all items not belonging to the property such as personal belongings, garbage and empty bottles. No trash shall be left behind; Do NOT leave garbage at the curb. Keep in mind that the container is only there on weekdays from 7.00 - 10.00.
- The inventory arranged as received by you during the check-in. So, if you have put everything in boxes, please put everything back in its place. All dishes should be clean and in the cupboards (not in the dishwasher)
- All keys shall be returned at the inspection
- All plumbing is to be free of any leaks or blockages
- All smoke alarm(s) and carbon monoxide alarm(s) shall be working properly and in their place

Please be aware that:

Should the accommodation not be ready for occupancy by a new lessee at the final date due to - for example - insufficient cleaning, incomplete inventory or damages, the landlord is entitled to hold the departing tenant liable for both the days of late delivery and the costs for the extra labour/material involved.

Other matters to arrange:

- Kindly, inform the municipality/registration office of your departure. Again, you may be entitled to money back if you have paid for a full year of municipality taxes.
- Arrange for your mail to be forwarded to your new address. Post.nl offers this service. You can either go to the post office and ask for a "Verhuisbericht" or go to <http://www.postnl.nl/ontvangen/doorsturen-en-ewaren/doorzendservice/?searchResult=position1>.

Thanks in advance and good luck with your move.